



Registration Form

Surname of child					
First name(s)					
Names generally used					
Date of birth		Boy		Girl	
Nationality		Religion			
Is English the child's first language?	Yes		No		

Proposed Term and Year of Entry

Autumn / Spring / Summer Term (please delete as appropriate)	Year	
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Parents' Details

Father

Mother

Title		
Full Name		
Address		
Post Code		
Occupation		
Nationality		
Home Telephone		
Work Telephone		
Mobile Telephone		
E-mail		

Guardian: If applicable, please give the Title, Full Name and Occupation of the Guardian and details of his/her appointment

Guardian Contact Numbers:	Home	Work	

Present Nursery/School: Please give name and address of current school or nursery if applicable.

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Please say how you first heard of Ayscoughfee Hall School:

Local Reputation		Present School		Friends		Advertisement	
Other (please give details)							

Please mention here the names of any other members of the family attending the School or registered for entry or any other connection with the School:

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Please outline any of your child's artistic, musical or sporting skills or any other hobbies:

Please state if your child has any specific learning support needs or learning difficulties:

Please state if your child has any medical conditions that we should be aware of:

Ethnicity (please tick where appropriate)

<input type="checkbox"/>	White—British (Irish; Traveller of Irish Heritage; Gypsy/Roma; any other white background)
<input type="checkbox"/>	Mixed—White & Black Caribbean (White & Black African; White & Black Asian; any other mixed background)
<input type="checkbox"/>	Asian or Asian British (Indian; Pakistani; Bangladesh; any other Asian background)
<input type="checkbox"/>	Black or Black British (Caribbean; African; any other black background)
<input type="checkbox"/>	Chinese
<input type="checkbox"/>	Any other ethnic background. Please state _____

Notes: Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admission policy of the School at the time the offers are made.

TERMS AND CONDITIONS

FEES

- 1) Fees are due in full on or before the first day of term in September, January and April. Non-payment will result in refusal of admission.
- 2) In the event of late payment of fees, the School reserves the right to add a further charge to the term's fees of £50 per week after the first day of term in September, January and April until payment is received. You will be notified of this additional charge in writing.
- 3) Fees may be paid monthly through the School Fees Plan operated by Premium Credit Limited. Information is available from the Bursar.
- 4) The School Fees are subject to alteration, but at least one term's notice of any changes will be given.
- 5) There is no remission of fees on account of absence through illness or any other cause.

WITHDRAWAL OF PUPILS

- 1) A full term's notice in writing is required before the removal of a pupil and a full term's fees must be paid. For the avoidance of doubt, if you give notice part way through a term that you wish to withdraw your child from the School, the rest of that term's fees will be payable together with the following term's fees as well. Please note if the School refuses to admit any pupil for any term (or part thereof) based on non-payment or late payment of fees then, in such circumstances, notice to withdraw that child will be deemed to have been served by the parent/carer and payment of the full term's notice shall be required as set out above.
- 2) The Headteacher reserves the right to require removal of any pupil for unseemly conduct or a consistent lack of application to studies, or for any other reason which she deems to be in the School's best interest using her discretion. Should any of these situations arise, there will be no refund of any part of the then current term's fees and a full term's fees will be due in notice monies as in para 1 above.
- 3) In the event that any fees or notice monies are outstanding, this may result in the Board of Governors exercising their discretion to take legal action for the recovery of such fees via the County Court.

DECLARATION

We request that the above named child be registered as a prospective pupil. Registration of our child as a prospective pupil does not secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School. A payment for the non-returnable registration fee of £250 is enclosed. We have read and understand the above Terms & Conditions and understand that the standard Terms and Conditions of the School will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School. We understand also that the School (through the Headteacher, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details, and we consent to this for the purposes of assessment and, if a place is offered, in order to safeguard and promote the welfare of our child.

First Signature		Second Signature	
Name in full		Name in full	
Relationship to child		Relationship to child	
Date		Date	

Please return this form along with the registration fee to the Admissions Secretary, Ayscoughfee Hall School

Ayscoughfee Hall School, Welland Hall, London Road, Spalding, Lincolnshire, PE11 2TE

Telephone: 01775 724733 / **E-mail:** admin@ahs.me.uk / **Web:** www.ahs.me.uk / **Headteacher:** Mrs Theresa Wright